



FORM D

## OVERSEAS AND EXCHANGE STUDENTS

*Welcomed - Valued - Confident*

Completed original of this agreement – retain on school file.  
Copy – give to parent / carer/legal guardian.

If you require any help with this form, please telephone the school administration office for assistance or contact Community Liaison on 9840 5600 or via email [communityliaison@parra.catholic.edu.au](mailto:communityliaison@parra.catholic.edu.au).

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Bethany Centre 470 Church Street Parramatta NSW 2150  
Locked Bag 4 North Parramatta NSW 1750  
9840 5600 [www.parra.catholic.edu.au](http://www.parra.catholic.edu.au)

## 1. FEES

For new overseas students, fees are payable at the time of enrolment for the full year for which the student is enrolling. For continuing students, the full year's fees are to be paid within 14 days of the commencement of the school year. Additional fees may apply for students with additional needs for whom the school is unable to claim government financial support. Parents of visa and overseas students applying for enrolment in a CEDP school are required to disclose all relevant information about any special educational needs of their child so that fees can be determined before enrolment is finalised.

Please refer to the school fees schedule on our website [www.parra.catholic.edu.au](http://www.parra.catholic.edu.au) or obtain a copy from school administration. The total fee includes components to cover costs such as sport, excursions (excluding overnight trips) and consumables provided by the school for specific subjects, so there will not be additional charges levied for these purposes by the school. The student's family will need to make provision for the cost of the school uniform and the purchase of books, stationery, technology items and the like, and for any overnight camps or retreats.

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## 2. AGREEMENT OF PARENTS/CARERS

I agree to pay the school fees as detailed above by the due date. I understand and accept the terms of the refund statement of Catholic Education Diocese of Parramatta (CEDP).

I understand that fees additional to those listed in the schedule may apply if my child has special education needs for which the system is unable to claim government financial support. I declare that I have disclosed all relevant information about any special educational needs of my child.

I declare that all information I have provided to the school in relation to this enrolment is accurate to the best of my knowledge and provided in good faith. Should any information material to the decision of the CEDP to offer enrolment prove to be false or misleading this could constitute grounds for the offer of enrolment to be withdrawn.

I undertake to advise the school within 7 days of any change of address of the student within the duration of the enrolment, as required by Australian immigration regulations. I understand and agree that my child is expected to abide by all school rules and policies for the duration of the enrolment.

Student's name
Expected completion date
School Name
Commencing school date

Parent 1 / Carer	Parent 2 / Carer
Signature	Signature
Name	Name
Relationship to student	Relationship to student
Parent/Legal Carer's address	Parent/Legal Carer's address

For Overseas students with sub-class visa 571 only: a parent or legal guardian in the student's home country must sign this form. The electronic confirmation of Enrolment pro-forma should not be issued to the family's representative until this form, signed by the parent or legal guardian, is received.

For exchange student, the CRICOS provider must arrange for the signature of this enrolment application, including Part D. (See Appendix 3 of the Enrolment Overseas Student – Guidelines at [www.parra.catholic.edu.au](http://www.parra.catholic.edu.au). For FFPOS on any other visa subclass, this addendum may be signed by a relative/carer in Australia.

### 3. OFFICE USE ONLY

I have checked and assessed this enrolment application. Tick where applicable:

The School named above is registered by CRICOS to accept this enrolment application and I have obtained consent to enrol from the Director System Performance (Subclass 571 visa only) **OR**

I have checked the exchange program is administered by a registered provider (for students on exchange programs administered by a registered CRICOS provider listed in the Enrolment Overseas Students – Guidelines – see the Policy Central page on OSCAR).

I have sent the letter of offer for \_\_\_\_\_ to commence school in 20\_\_\_\_.

School Principal
Signature
Name
Date

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